

Royal Canadian Mounted Police
Gendarmerie royale
du Canada

Canada

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"B" Division Operational Manual

Part 37 – Table of Contents

Amended: 2011-04-20

Bulletin

Part 37.1 Search and Rescue (SAR)

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(For information regarding this policy, contact "B" Division Criminal Operations.)

1. POLICY

1. 1. The RCMP will assist Ground Search And Rescue Teams (GSART) in organization and training.

1. 2. The "B" Division GSART Co-ordinator can be contacted at (709) 772-7357 and will be the office of emergency planning.

1. 3. The "B" Division GSART Co-ordinator will monitor all GSART's within our jurisdiction and will be the liaison for the Officer i/c Operational Support Services Branch.

2. GENERAL

2. 1. GSARTs are formed on a voluntary basis within the Division, at the discretion of the District Commander. Consultation should be maintained with the Division Co-ordinator. The Department of Justice for the province will administer the teams for insurance and Workers' Compensation benefits, once the teams are registered with the Provincial Government Insurance Officer.

2. 2. See appendix 37-1-1 for S.A.R. protocol.

3. FORMULATION OF TEAM

3. 1. Should the District Commanders determine that a need exists for the formation of a GSART, contact the Newfoundland and Labrador Search and Rescue Association, and designate a Detachment/District Co-ordinator, who will be responsible for:

3. 1. 1. training the GSART in accordance with Newfoundland and Labrador Search and Rescue Association Training manual.

3. 1. 2. maintaining an ongoing liaison with GSART in terms of practices, policy and progress.

3. 2. District Commander will inform the Division Co-ordinator of the name of your co-ordinator.
3. 3. GSART should be comprised of a minimum of 15 persons.
3. 4. Training and equipment expenses are the responsibility of the sponsor and/or the team.
3. 5. Insurance and worker's compensation benefits will only be available for teams that are registered with Newfoundland And Labrador Search and Rescue Association.
3. 6. Advise team to form an executive, appoint a civilian co-ordinator and submit an organization chart and team membership list to the Division Co-ordinator. Include dates of birth and phone numbers of each member.
3. 7. Teams must maintain their status through quarterly training sessions, which must include at least one night search annually.
3. 8. The use of RCMP portable radios by GSART members during searches or practices is permissible provided the District Commander approves.
3. 9. Course Training Syllabus can be obtained from Newfoundland And Labrador Search and Rescue Training/Division Co-ordinator. Advise when team is trained.
3. 10. Maintain a current nominal roll for the team and ensure all additions or deletions to the team are reported promptly through the Officer i/c Operational Support Services Branch.
3. 11. For a list of presently trained GSARTs, see Appendix 37-1-2.
3. 12. District Commander to arrange presentation of certificates to those volunteers who successfully completed the course training standard. Certificates can be obtained from Training Branch.

4. OPERATIONS

4. 1. Form 3450 to be completed on all searches for missing persons.
4. 2. District Commander should consider using the services of a trained incident commander on all searches.
 4. 2. 1. For a list of members who have completed the incident commander's ground search and rescue course, see Appendix 37-1-3.
4. 3. If body is not found but death is suspected, a report is required in accordance with Appendix 101-1-1.
4. 4. If a search aircraft is required, request authorization through Operational Support Services who will arrange helicopter time for two hours. After two hours update Operational Support Services and additional time may be obtained.
 4. 4. 1. See Appendix 37-1-4 Protocol for Search and Rescue Air Support.
4. 5. Advise Criminal Operations of results of search. The following will be provided to Criminal Operations when request is made:
 - Location and description of search area;
 - Time of Ground Search start;
 - Number and ages of lost/missing persons;
 - Health and medical conditions of lost/missing persons;
 - Lost/missing persons experience and/or familiarity with area.
4. 6. When the services of an aircraft is arranged through the Provincial Emergency Measures Organization for an emergency purpose, ensure that Organization is given recognition in any release

made to the media.

5. EXPENSES

5. 1. All costs attributed to Search & Rescue operations must be approved and certified by the District Commander or delegate.

5. 2. The repayment of actual expenses is subject to the following criteria:

5. 2. 1. The volunteers must be requested by the RCMP detachment commander or designate to participate in the search. The Detachment Commander will have the right to limit the number of searchers where, in his/her opinion, there are more volunteers than required for a particular search and/or rescue operation.

5. 2. 2. The names of searchers approved by you to participate are to be recorded on the case file.

5. 2. 3. Expenses associated with the use and rental of equipment by the GSART should receive your approval in advance on the basis of need and suitability.

6. SERVICES

6. 1. Member

6. 1. 1. See Headquarters Operational Manual Part 37.

6. 1. 2. Members are to advise Marine Search and Rescue Centre (Coast Guard), St. John's, Newfoundland of lost/downed aircraft or vessels in distress by the most expeditious means immediately.

6. 1. 2. 1. Marine Search and Rescue Centre, St. John's, Newfoundland may be contacted on a 24-hour basis by: Telephone: 772-5151 Fax: 772-5369 Toll Free: 1-800-563-2444 Fax: 772-2597

6. 1. 3. Report required to Criminal Operations Branch in accordance with Appendix 101-1-1. Indicate on your message the time when Marine Search and Rescue Centre was initially contacted.

6. 1. 4. Canadian Coast Guard Search and Rescue have organized a Canadian Marine Rescue Auxiliary.

6. 1. 4. 1. The Auxiliary is composed of local marine experienced volunteers who make themselves and their equipment available when required to assist in search and rescue incidents.

6. 1. 5. Canadian Coast Guard Search and Rescue is the only authority to task auxiliary members and requests for their service must be made to that authority.

6. 1. 6. Detachments may occasionally be asked to relay messages to and from members of the Auxiliary by Coast Guard Search and Rescue. Full co-operation is to be extended.

References

1. Headquarters Operational Manual Part 37.
2. Federal Statutes.
3. Provincial Statutes.
4. Police Procedures in Searching for Lost/Missing Persons Manual.
5. Provincial Emergency Measures Organization Policy.

**"B" Division Operational Manual**

Revised: 2011-04-20

App. 37-1-1 - Missing or Lost Persons Protocol Checklist

Upon receipt of a call for police assistance in locating a "missing person" which may lead to a SAR team deployment, please consider the following:

- Brief Team Leader
- Record all information for files and score as Person Reported Missing - Line 2 (score as Land Searches From or Marine Searches From)
- Complete form 3450
- If the search is a "marine environment type" then Marine Search and Rescue should be contacted at 1-800-563-2444. Please do not contact the Auxiliary Coast Guard.
- Consider PSD assistance early in the file development
- Consider the services of a Search Incident Commander.
 - Notify the civilian Search and Rescue Team Co-ordinator early to allow for team deployment. This is necessary to have all civilian team members give their employers notice of absence from work. Please indicate to the Team your feelings on whether or not a full team is required.
- If an EMO helicopter is required, it MUST be channeled through your Operational Support Services Branch. EMO is not responsible for the dispatching of helicopters in a marine type environment.
 - If the call is of a "Medical Nature" rather than a "Search", it MUST be channeled through Emergency Health Services at 709-729-3116 (0830 - 1245 hrs. and 1345 - 1630 hrs.) and 709-777-6320 (after 1630hrs.and statutory holidays).
- All occurrence reports should be forwarded to Criminal Operations Branch not later than seven (7) days after the event.
- Consider EMO assistance in all news releases.
- Submit GSAR FAP to the Officer I/C Criminal Operations Branch after search is completed.

Policy for Search and Rescue can be found in Operations Manual Part 37.1.

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Revised: 2011-04-20

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Revised: 2011-04-20

App. 37-1-2 - Ground Search and Rescue Teams

REGIONIZED SAR TEAMS	LIAISON LOCATION
WESTERN REGION	
BURGEO	Burgeo Community Policing Office
BARACHOIS	Bay St. George District Headquarters
STEPHENVILLE/PORT AU PORT	Bay St. George District Headquarters
BAY OF ISLANDS	Corner Brook Community Policing Office
DEER LAKE	Deer Lake District Headquarters
BONNE BAY	Rocky Harbour Community Policing Office
TRI-TOWN	Northern Peninsula District Headquarters
LONG RANGE	Roddickton Community Policing Office
CENTRAL REGION	
GREEN BAY	Springdale Community Policing Office
RED INDIAN LAKE	Grand Falls/Windsor District Headquarters
EXPLOITS	Grand Falls/Windsor District Headquarters
INDIAN BAY	Wesleyville Community Policing Office
BONAVISTA	Glovertown Community Policing Office
EASTERN REGION	
TRIPPLE BAY EAGLES	Clarenville Bonavista District Headquarters
DISCOVERY TRAIL	Bonavista Community Policing Office
AVALON NORTH WOLVERINES	Trinity Conception District Headquarters
BURIN PENINSULA	Burin District Headquarters
CENTRAL AVALON	Avalon East District Headquarters
AVALON ROVERS	RNC St. John's
SOUTHERN SHORE	Ferryland Community Policing Office
LABRADOR REGION	
CHURCHILL FALLS	RNC Churchill Falls
LABRADOR WEST	RNC Labrador West
HOPEDALE	Hopedale Community Policing Office
HAPPY VALLEY/GOOSE BAY	Labrador District Headquarters
MAKKOVIK	Makkovik Community Policing Office
NAIN	Nain Community Policing Office
POSTVILLE	Makkovik Community Policing Office

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Moved from I-3-5: 2010-05-21

App. 37-1-3 Ground Search and Rescue Incident Commanders

<u>DETACHMENT</u>	<u>CONTACT</u>	<u>PHONE</u>
Baie Verte	Cpl. Jason Derry	(709) 532-4221
Barachois Brook	S/Sgt. Joe Sheen	(709) 646-2692
Bay D'Espoir	Cpl. Doug Hewitt	(709) 637-2395
Bay Roberts	S/Sgt. Rick Robinson	(709) 786-2118
Bell Island	Cpl. Trevor O'Keefe	(709) 488-3312
Bonavista	Cpl. Roy Chaulk	(709) 468-7333
Botwood	S/Sgt. Harold Nippard	(709) 489-2121
Buchans	Cst. Olena Newmen (Arriving)	(709) 672-3944
Burgeo	Cpl. John Butler	(709) 886-2241
Burin	S/Sgt. Grant Smith	(709) 891-2569
Carmanville	Cpl. Tony Young	(709) 534-2689
Cartwright	Cpl. Wendy Martin	(709) 938-7218
Channel-Port-Aux Basque	Sgt. Cathy Whitehead	(709) 695-2149
Clareville	Sgt. Dave Hains	(709) 466-3211
Corner Brook	Cpl. Terry Foster	(709) 637-4433
Deer Lake	Sgt. Jacques Morneau	(709) 635-2173
Ferryland	Cpl. Tracy Horwood	(709) 432-2440
Flower's Cove	Cpl. Jonathan Dawson	(709) 456-2500
Fogo	Cpl. Steve Smith	(709) 266-2251
Forteau	Cpl. Brad Lucas	(709) 931-2790
Gander	S/Sgt. Glen Porter (Departing)	(709) 256-6841
Glovertown	Cpl. Larry Turner (Arriving)	(709) 533-2828
Grand Bank	S/Sgt Grant Smith	(709) 832-2677
Grand Falls-Windsor	S/Sgt. Harold Nippard	(709) 489-2121
Happy Valley Goose Bay	S/Sgt. Scott Morrison	(709) 896-3383
Harbour Breton	Cpl. Sheldon Hynes	(709) 885-2320
Harbour Grace	Sgt. Rick Robinson	(709) 596-5014
Holyrood	Sgt. Mike Ouellette	(709) 229-3892

Hopedale	Cpl. Mike Pilgram	(709) 933-3820
Lewisporte	Cpl. Pam Blackwood	(709) 535-8637
Makkovik	Cpl. Scot Evans	(709) 923-2405
Mary's Harbour	Cpl. Deon Dyson	(709) 921-6229
Nain	Sgt. Cal Barter	(709) 922-2862
Natuashish	Sgt. Jarrett Francis	(709) 478-8900
New West Valley	Cpl. Wendy Smith	(709) 536-2419
Piccadilly	S/Sgt. Joe Sheen	(709) 642-5316
Placentia	S/Sgt. Pat Cahill	(709) 227-2000
Rigolet	Cpl. Doane Noel	(709) 947-3400
Rocky Harbour	Cpl. Danny Murrin	(709) 458-2222
Roddickton	Cpl. Robert Holland	(709) 457-2468
Sheshatshiu	Sgt. Bill Mooney	(709) 497-8700
Springdale	Cpl. Frank Flynn (Arriving)	(709) 673-3864
Stephenville	S/Sgt. Joe Sheen	(709) 643-2118
St. Anthony	Cpl. Eric Humber	(709) 454-3543
Trepassey	Cst. Paul Peddle	(709) 438-2700
Twillingate	Cpl. Ray Jullien (Departing)	(709) 884-2811
Whitbourne	Cpl. Blaine Beaumaster	(709) 759-2801

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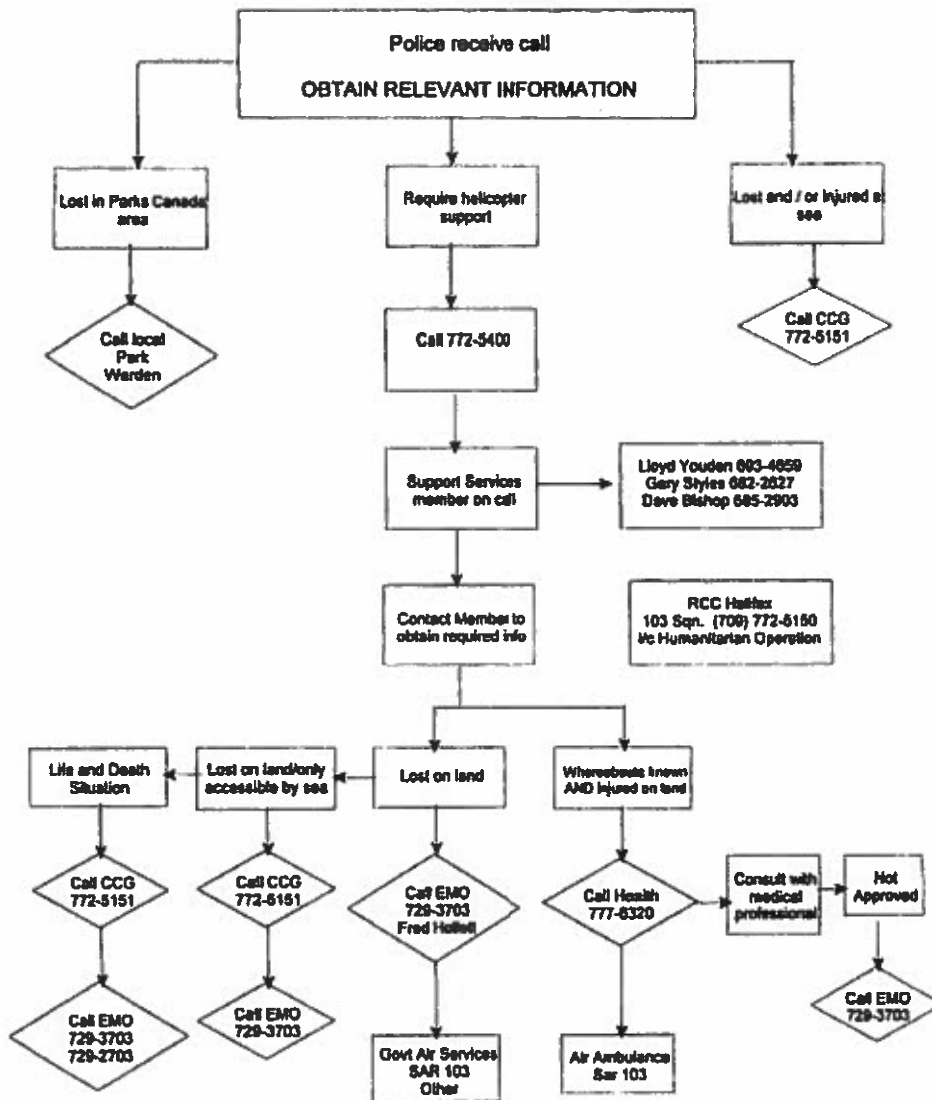


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New: 2011-04-20

App. 37-1-4 - Protocol for Search and Rescue Air Support

Protocol for Search and Rescue Air Support



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